



## FILEUPLOAD

### What you need to know about sending file to NEXT

#### General



There are a few ways which you can send your file to us for printing. You can either post your file via mail or upload to us.

#### 1. Send via email



This is perhaps the most simple way to send file to us. Generally if your file size is less than 1MB, then you can send directly to [production@next-printing.com](mailto:production@next-printing.com)

#### 2. Send via YouSendIt



For Sending large files to us between 1MB to 20MB, we recommend "YouSendIt" ([www.yousendit.com](http://www.yousendit.com)).

It is simple to use, in 3 steps in a web browser, no account to setup or password to maintain. Your files or data is safely transferred to us and best of all it is FREE of charge.

#### 3. Send via FTP



We also have FTP site which you can upload your file. Please call our technical support so that we can set up a login for you to upload your file.

For those who has already has access to our FTP site, you can either use your browser to access FTP site or use FTP client.

If there is any question on File Submission, please do not hesitate to email or call us.